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GOVERNMENT OF PUNJAB

DEPARTMENT OF EXCISE AND TAXATION
(EXCISE AND TAXATION-II BRANCH)

NOTIFICATION

The 23rd July, 2021

No. 19/64/2008 ET.2(6)/7213.- The Punjab Traders Board was constituted vide Government Notification No. 19/64/2008ET(6)/4028A dated 07.04.2021. Shri Puneet Saini, #444, Village Gho, Near Gokul Mathh, Pathankot has been appointed as Chairman of Punjab Traders Board vide Government Notification No. 19/64/2008ET(6)/4216 dated 15.04.2021. The terms and conditions etc. will be as follows:-

- i) **Tenure of Office:-** There is no fixed tenure of the appointment of non-official Chairperson unless otherwise state in the appointment letter/notification, shall be of two years. A person appointed as Chairperson can be removed at any time. He can also resign on his own volition.
- ii) **Honorarium:-** The Chairperson will be paid an honorarium of Rs. 25,000/- per mensem.
- iii) **Travelling Allowance:-** For journeys and halts in connection with the affairs of Department, Chairperson may draw travelling and daily allowance at rates/class admissible to a Grade 'A' officer of the Government of Punjab in the pay band and Grade pay of Rs. 15600-39100+8400(grade pay). As regards air travel, he will have to take prior approval of the Minister-in-charge of the Department. Only economy class of Air travel will be allowed.
- iv) **House Rent Allowance:-** The non official Chairperson will be provided with an unfurnished house for which the monthly rent should not exceed Rs. 25000/- p.m. in Chandigarh, S.A.S Nagar (Mohali), Ludhiana, Jalandhar and Amritsar and elsewhere it will be Rs. 15000/- per month. If the Chairperson occupies his own house, he may be paid rent as assessed by the P.W.D., subject to a ceiling of Rs. 25000/- or 15000/- as the case may be.
- v) **Telephone facilities:-** The Chairperson shall be allowed to use a phone/mobile for which monthly bill not exceeding Rs. 2500/- will be paid by the office of State Tax Commissioner. In addition to this one time cost of up to Rs. 10,000/- for purchase of phone/mobile set may also be borne by the office of State Tax Commissioner.

vi) **Conveyance:** The Chairperson will be provided a staff car and Driver by the Office of State Tax Commissioner from the existing fleet of the vehicles and no new vehicle shall be purchased for this purpose.

The petrol limit for such car shall be limited to 290 litre per month and in case of a diesel vehicle the limit would be 400 litres per month. The limit of expenditure on maintenance and repair charges for these vehicles would be Rs. 4500/- per month or Rs. 54,000/- per year which will not be used towards POL. Besides above, the amount spent on over-hauling of engine of the vehicle and replacement of tyres will be in addition to the above said limits.

or

In case the Chairperson uses his own personal vehicle, reimbursement @ of Rs. 15/- per/km shall be provided subject to a maximum limit of 2500 kms per month which includes the salary of the driver, petrol/diesel, maintenance of vehicle and depreciation.

In case both above options are not available, the office of State Tax Commissioner will hire the vehicle from the market at their level as per the instructions No. 8/3/2014-5F.B.1/360108/1 dated 04.12.2014 of Finance Department and instructions issued in its continuation. But the usage will be limited to 2500 Kms per month.

If the decision of the undertaking is to provide a car either from the existing fleet or by hiring from the market, the chairperson shall not be entitled to any Travelling Allowance.

vii) **Fixed Sumptuary Allowance:-** The Chairperson will be paid a fixed monthly sumptuary Allowance of Rs. 1000/-.

viii) **Staff:-** The Chairperson will be provided an appropriate office with the minimum requisite staff by the office of State Tax Commissioner.

ix) **Leave:-** The Chairperson shall be governed under the leave rules framed by the Undertaking for its employees provided that chairperson should take the leave of absence from the Minister-in-charge and keep him informed of his tour programmes in advance.

x) **Medical Facilities:-** These may be provided under the rules of the Board/Corporation or Administrative Department, so long as he functions as Chairperson.

This issues in accordance with the instructions dated 26.12.2018 and 21.04.2020 issued by the DPED, Department of Finance, as per advise/concurrence of the Finance Department conveyed vide their ID No.-FD No.FD-FP-207(TRCN)/9/2021/1FP2/I/215210/2021 dated 22-07-2021.

Chandigarh
The 23rd July, 2021

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Government of Punjab,
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